

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
March 9, 2015

BOARD MEMBERS PRESENT

Greg Ball
Jane Gattone
Nichol Mangino
Trak Patel
Joseph Pineau
Casandra Slade

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Elizabeth Keefe, Special Services Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal

ADMINISTRATION ASSISTANT

Bernadette Hanna

VISITORS

Carol McGill
Mark Anderson

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:03 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Jane Gattone, Nichol Mangino, Trak Patel, Joseph Pineau and Casandra Slade. Diane Campbell was absent. Greg Ball was absent at the time roll call was taken.

Due to the absence of Board Secretary Greg Ball, it was decided to name a Secretary Pro Tem. A motion was made by Trak Patel and seconded by Nichol Mangino to name Trak Patel as the Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Diane Campbell. The motion passed.

PUBLIC COMMENT — There was none.

ADDITIONAL INFORMATION/DISCUSSION ITEMS — It was decided to add three items to the Information/Discussion portion of the agenda: Treasurer Position; Auditor Selection; and Board Governance Review.

RECOGNITION — Supt. Jason Lind recognized Technology Director Joanne Rathunde for preparing the district for the new state testing: The Partnership for Assessment of Readiness for College and Careers (PARCC). Supt. Lind said that Ms. Rathunde put in hundreds of hours of work, and that he heard many positive comments from staff about the district's organization and the students' readiness to take the test. He said other administrators and staff were part of a group effort getting ready for PARCC, but Ms. Rathunde was responsible for leading the way.

It was noted that Greg Ball entered the meeting at 7:12 p.m.

INFORMATION/DISCUSSION ITEMS

FINANCIAL PRESENTATION — Mark Anderson, a regional financial consultant with the Illinois State Board of Education, addressed the Board regarding the district's financial condition. Mr. Anderson has been working with Millburn and providing oversight for about six years in an effort to help the district improve its financial profile. He described Millburn's multi-year plan to improve the district's finances as a gradual restoration over an extended period of time. He presented data from the last 10 years along with projections for the next three years. Mr. Anderson said the district's plan has been successful to date, but said the district must continue to implement the plan for several more years to avoid financial non-viability. While Millburn's financial profile number calculated by the state continues to improve, the district remains on the state Watch List.

PARCC TESTING — Supt. Jason Lind reported that students began taking the state PARCC test today at the Elementary School. He presented the Board with information about three types of tests administered throughout the year. In addition to PARCC tests, which students will take twice a year, two other tests are administered: MAP (NWEA) testing twice a year, and AIMSweb testing three times a

year. The Board discussed the data, which compared information about the purpose of the tests, the amount of time spent on each test, instructional days impacted, the cost of the tests, and professional hours invested.

AMENDED 2015-16 SCHOOL CALENDAR – Supt. Jason Lind recommended that the previously approved School Calendar for 2015-16 be amended. He suggested that Spring Break in 2016 be changed to March 21-25 to coincide with area high schools. An amended 2015-16 School Calendar will be on the agenda for approval at the next Regular Board Meeting.

FIRST READING OF POLICY ON SCHOOL ADMISSIONS – The Board discussed an update of Board Policy 7:50--School Admissions and Student Transfers to and from Non-District Schools. Supt. Jason Lind said the updated policy brings the district into compliance with new laws. A second reading and adoption of the policy will be on the agenda at the next Regular Board Meeting.

TREASURER POSITION – Supt. Jason Lind said that Roger Manderscheid has announced that he will be resigning his position as Treasurer of the district at the end of June, and the district will need to find a replacement. Dr. Stephen Johns said he will prepare a job description and gather salary data from area school districts regarding the Treasurer's job, and report back to the Board.

AUDITOR – Dr. Stephen Johns presented a contract proposal he received from Milburn Cain & Co. to conduct the district's audit at the end of this fiscal year. Dr. Johns also presented a history of the cost of the audits conducted by Milburn Cain over the past several years. The Board expressed satisfaction with the job performance of Milburn Cain. Selection of the auditor for 2015 will be an item on an upcoming agenda.

BOARD GOVERNANCE REVIEW -- Joseph Pineau reported that he has received information regarding the application for Board Governance Recognition. This award, presented by the Illinois Association of School Boards, recognizes boards that fulfill training requirements and demonstrate a knowledge of good governance practices. The Millburn Board received the Recognition two years ago.

FUTURE AGENDA ITEMS

Future agenda items include:

- Amended 2015-16 School Year Calendar
- Second Reading and Adoption of Board Policy 7:50

BOARD REPORTS

There were no additional Board Reports.

SUPERINTENDENT REPORT

Supt. Jason Lind reported on the following:

- Board Members are invited to attend the upcoming IASB Spring Dinner Meeting.
- PARCC testing is under way this week at the Elementary School and will take place next week at the Middle School.
- The Millburn Education Foundation's recent March Madness event raised about \$21,000.
- He has been elected President of the Gurnee Rotary Club for next year.
- He also will serve as President of the Lake County Superintendent's Association for next year.

BUSINESS OFFICE REPORT

Dr. Stephen Johns said he had nothing further to report.

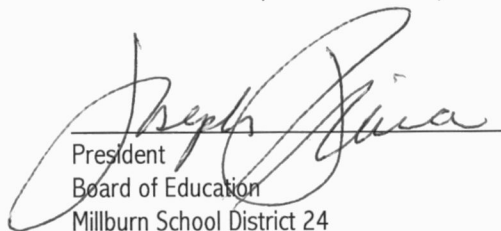
It was noted that Dr. Stephen Johns, Elizabeth Keefe, Joanne Rathunde, Jake Jorgenson and Bernadette Hanna exited the meeting at 8:46 p.m.

EXECUTIVE SESSION


A motion was made by Joseph Pineau and seconded by Greg Ball to enter into Executive Session to discuss matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On a roll call vote, the following Board Members voted Aye: Casandra Slade, Nichol Mangino, Joseph Pineau, Greg Ball, Jane Gattone and Trak Patel. Nays: none. Absent: Diane Campbell. The motion passed. The Executive Session began at 8:52 p.m.

A motion was made by Nichol Mangino and seconded by Joseph Pineau to adjourn the Executive Session at 9:55 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Diane Campbell. The motion passed.

There being no further business, a motion was made by Jane Gattone and seconded by Trak Patel to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Diane Campbell. The motion passed. The meeting adjourned at 9:56 p.m.


President
Board of Education
Millburn School District 24

ATTEST:


Secretary
Board of Education
Millburn School District 24

3/16/15
Date